

Merchandise Return Form



STEP 1 -- Please fill out the information below.

Order Number (last 4 digits) _____

BILLING INFORMATION

Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Evening _____

Email _____

SHIP TO ADDRESS: (If different from Billing Addr)

Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Evening _____

Email _____

FOLLOW THESE EASY STEPS FOR PACKING RETURN



-Return hat in clean, unworn and undamaged condition.

-Grasp back flap.



-Fold back flap over brim and pack flat.

-DO NOT FOLD BRIM.



-Ship hat in a US Priority Mail box, similar to the size in which it was shipped.

-Please do not use envelopes.

NOTE: Additional items may require an additional charge and will require additional shipping and handling charges. If no method of payment is provided, the original credit card will be charged any balance due. We will issue a refund or exchange, per your instructions, for the value of the items. Refund/exchange requests must be received within 30 days of purchase. Shipping and handling charges are not refundable. Items not returned according to these instructions will not be accepted. Please note this includes hats shipped to us with bent brims.

STEP 2 -- How would you like us to handle your request?

Shipping and handling fees are not refundable.

- Exchange item (Please fill out both Return Section & Reorder Section below)
- Refund/Credit (Please fill out Return Section below)

Reason Codes: 11-Too small; 12-Too Large; 13-Wrong item shipped; 14-Defective; 15-Reason not listed

STEP 3 - Return Section - List item(s) you are returning & include reason.

Item Number	Color	Size	Description	Quantity	Reason Code

STEP 4 -- Reorder Section -- Please place your reorder here.

Item Number	Color	Size	Description	Quantity	Price Ea.	Total

Method of Payment: For reorders/exchanges, include credit card no. & exp. date.

Credit Card # _____ Exp Date _____

Signature _____

STEP 5

Pack the item(s) carefully as shown and enclose this form. Attach the Return Label to the outside and return through the US Postal Service (USPS). Please allow 2-3 weeks for us to receive your return and process your request.

Please cut along dotted line

RETURN LABEL

QuickHats.com
 ATTN: RETURNS PROCESSING
 218 Marsh Hawk Dr.
 Folsom, CA 95630